

VOTING DETAILS

If you wish to attend the online AGM please visit norfolkwildlifetrust.org.uk/agm to register

There are three ways to vote:

1. At the AGM online – instructions will be given on the day.
2. In advance of the AGM online at address – norfolkwildlifetrust.org.uk/agm
3. In advance using the postal form below. Please return this form – to be received by 31 October 2024 to the address shown at the bottom of this page. For joint memberships, a second form should be submitted. This can be a photocopy or is available from our website norfolkwildlifetrust.org.uk/AGM. The membership number must be listed for verification.

If you would like to raise any questions to be answered at the AGM, please use this box and return the form, or email governance@norfolkwildlifetrust.org.uk

POSTAL VOTE ONLY

Resolution 1 – FOR AGAINST

Minutes of the AGM held on 19 October 2023

Resolution 2 – FOR AGAINST

Report and Accounts

Resolution 3 – FOR AGAINST

Reappointment and remuneration of auditors

Resolution 4 – FOR AGAINST

Election/re-election of members of Council:

If you would like to vote for the five candidates recommended by the Nominations Group (Glenn Houchell, Harry Buscall, Richard Carter, Richard Powell and Bailey Tait) please tick this box

If you have chosen not to vote for the five nominated candidates by ticking the above box, please tick up to 5 of the following.

Glenn Houchell – standing for re-election FOR

Harry Buscall – standing for election FOR

Richard Carter – standing for election FOR

Richard Powell – standing for election FOR

Bailey Tait – standing for election FOR

Resolution 5 – FOR AGAINST

Vice-President Sue Roe

YOUR DETAILS

Address

Name

Telephone number

Membership number

PLEASE RETURN THIS FORM BY 12 NOON ON 31 OCTOBER 2024 TO:

Freepost RTKH-LGSA-TCJS, Ballot, CEO's Office, Norfolk Wildlife Trust, Bewick House, 22 Thorpe Road, Norwich NR1 1RY

Norfolk Wildlife Trust Annual General Meeting



Notice is hereby given that the Annual General Meeting of Norfolk Wildlife Trust will be held on **Thursday 7 November 2024 at 6pm.**

This year's AGM will be held online. Please visit norfolkwildlifetrust.org.uk/agm to register to join the AGM.

You can vote in one of the following ways:

- at the AGM online, if you have registered to attend
- online, in advance, at norfolkwildlifetrust.org.uk/agm
- by a postal vote by completing and posting back the form on the back page

Registered Charity number 208734.
VAT number 876 3225 06.

Company limited by guarantee number 217388.
Registered office: Bewick House,
22 Thorpe Road, Norwich NR1 1RY.



norfolkwildlifetrust.org.uk

AGM AGENDA

1. FORMAL BUSINESS

1. Item 1: To confirm the minutes of the Annual General Meeting held on 19 October 2023 – **Resolution 1**
2. Item 2: To receive the Report of Council and approve the Report and audited Financial Statements for the year ending 31 March 2024 – **Resolution 2**
3. Item 3: To re-appoint Lovewell Blake as the Trust's auditors and authorise Council to determine their remuneration – **Resolution 3**
4. Item 4: To re-elect/elect members of Council of Trustees (see next page for candidate details) – **Resolution 4**
5. Item 5: To approve the nomination of Sue Roe as Vice-President – **Resolution 5**

By order of Council

Marion Riches, Company Secretary

At the conclusion of item 5, the formal business of the AGM will be brought to a close. Informal items will follow. Under company law items dealt with informally cannot result in binding decisions.

2. INFORMAL BUSINESS

1. Addresses by NWT President – Patrick Barkham, Chair – Alice Liddle and Chief Executive – Eliot Lyne
2. Presentation of the Sydney Long Memorial Medal 2024
3. Discussion of any matters raised by NWT members

Items which members wish to raise under informal business do not require advance notice, but it would be helpful for those charged with answering complex questions if they were given the opportunity to prepare a full answer.

4. Panel discussion.

Estimated finish time **7.30pm**

Trustee and Vice-President recruitment and election process

Over the last few years the Trust has been developing its systems and practices of governance to ensure that we comply with the Charity Governance Code which is seen as best practice in the sector. As part of this the Trust operates an open recruitment process, followed by the normal AGM election process.

This is to ensure that we attract as wide a range of talent as possible, ensure that the board is as inclusive as possible and that we have the right skills and experience to govern the Trust.

To oversee this process, the Council of Trustees have set up a Nominations Group, chaired by an independent member, Andrew Barnes. The purpose of this group is to manage the process of Trustee, President, Vice-President and Ambassador recruitment and succession planning and to ensure the required mixture of skills and experience are included on the Trustee Board.

We were delighted with the response from our Trustee recruitment process this year, with 15 applications for five places. 10 candidates were shortlisted and interviewed and five have been nominated by the Council of Trustees.

Further details of these five candidates are included below.

Unsuccessful candidates were offered the opportunity to stand if they wanted to but none have put themselves forward for nomination.

The Council of Trustees would like to thank all candidates who offered themselves for nomination.

The Nominations Group recommended Trustee candidates

Glenn Houchell – standing for re-election

It was while studying environmental change and sustainability with The Open University that Glenn fully appreciated the complexities of the issues we face in protecting the natural world.

A specialist in corporate governance, internal controls and risk management, he served as a company secretary for a variety of entities and has experience of corporate transactions. He was formerly an independent director of a social housing provider, serving three terms of office. After retiring from the investment management industry in 2018 he and his wife moved to Norfolk to join other family in the county.

He currently sits on the Finance, Audit & Risk and Governance committees, and both NWT's operating subsidiary companies, and is seeking re-election to Council.

Harry Buscall – standing for election

Harry Buscall has a career background in land management and finance. As a partner at Wild Ken Hill in West Norfolk, he has contributed towards sustainable land use initiatives, focusing on carbon sequestration, biodiversity recovery, and regenerative farming. In his financial career, Harry worked at Ruffer LLP as an Investment Director, managing multi asset investment portfolios. Elsewhere he serves at Norfolk based educational and environmental organisations, where he chairs committees and advises on strategic projects.

Richard Carter – standing for election

Richard's professional background is in finance and sustainability and, until recently, he led these areas at a large regional company. Five years ago, at 40, he moved to a teaching role, so remains connected with local businesses. Richard's main interest is how ethical organisations are addressing the environmental crises.

Richard chairs the board at IEMA, the professional body for those working in environmental sustainability. He serves on several other charity and not-for-profit boards.

Richard lives in south Norfolk. He has a long-standing passion for the natural world, proven by the green Blue Peter badge he won nearly 40 years ago!

Richard Powell, OBE – standing for election

Richard was born in Gt Yarmouth and has always lived in Norfolk. He is an environmental and charity advisor working on climate change and sustainability agendas as well as charity business planning and governance.

He previously spent 24 years as Regional Director of the RSPB in the East of England. During this time, he oversaw the acquisition of 1000s of hectares of land and managed project teams to create over 10000 Ha of new nature reserves. Creating landscapes is his passion.

Richard is currently Chair of the Regional Flood and Coastal Communities Committee for Anglian (Eastern), Chair of the Ancient Tree Forum UK and Patron of the Papillion Project in Norfolk.

Richard was awarded an OBE for his work in Environment and Sustainability in June 2005 and is a Fellow of the Institute of Environmental Managers and Assessors and awarded Chartered Environmentalist status by IEMA.

Bailey Tait – standing for election

Bailey grew up surrounded by the many wonders of Norfolk wildlife and cares very deeply about Norfolk Wildlife Trust and its mission.

"We all know that to tip the scales in nature's favour we all need to be taking action," Bailey says. "I am a communications and engagement professional who is very focused on how to turn peoples' great intentions and love of nature into tangible action."

Bailey's degree in physical geography, conservation placement at Holme Dunes Nature Reserve, previous years as a Trustee in other charities and experience working in Essex Wildlife Trust's Communications Team, equips her with both the scientific understanding and professional experience to advise in these areas, alongside all things communications.

The Nominations Group recommended Vice-President Candidate

Sue Roe OBE

Sue Roe spent her working life in conservation and horticulture. For 20 years she worked for the Woodland Trust and in 2000 was awarded an OBE for planting woodlands. A trustee of the NWT for 9 years, Sue has played an active part within the trustee board and has been a member of several internal groups; she will continue to Chair a new fundraising group. She initiated volunteer gardening groups in Norwich, at City Hall and the Rail Station, which has wildlife-friendly status awarded by the NWT. She is committed to protecting and restoring Norfolk's wild places.