



NORFOLK WILDLIFE TRUST

Wayland Wood Warden – Permanent Contract

Norfolk Wildlife Trust is entering into an exciting time as we approach our centenary celebrations in 2026 and implement our new strategy, expanding our vital work for Norfolk's wildlife.

The Wayland Wood Warden will work exclusively at NWT Wayland Wood and provide a regular presence helping visitors to understand the special environment as well as carrying out general wardening tasks. Wayland Wood is just one of NWT's special nature reserves and a visit to our website at www.norfolkwildlifetrust.org.uk will provide more information on our impressive portfolio of nature reserves and the work of the Trust in general.

The Wayland Wood Warden will undertake a range of tasks based broadly around wardening, public engagement and monitoring. Tasks include but are not limited to, opening and closing the site, engaging with visitors, livestock checking (seasonal), recording site infrastructure condition and notable wildlife sightings. The Wayland Wood Warden will report to the Woods and Heaths Reserves Manager. The post holder will work closely with the Woods and Heaths site team to support their practical work within the woodland.

The successful candidate will have a good general knowledge of and interest in wildlife conservation, excellent communication skills, both with colleagues and members of the public and the ability to work independently. NWT aim to maintain and improve their staff skill-base by providing on-going and relevant training and updates.

The post will work a flexible 15 hrs per week, the specific days and hours will be arranged with the Woods and Heaths Reserves Manager.

The payment rate for the post is £12 per hour (rising to £12.21 from April 2025).

We offer the following benefits:

- Competitive annual leave entitlement
- 8 % employer contribution to Aviva pension (2% employee minimum)
- Group income protection and death in service benefits (for pension members)
- Employee Assistance Programme
- Enhanced maternity, paternity and adoption policies
- Learning days
- All staff are eligible for free admission to our nature reserves and visitor centres.

Holiday entitlement is pro rata of 25 days plus bank holidays. This increases by one day per year up to a maximum of 30 days.

Application Procedure

Candidates should apply by sending a copy of their CV, detailing education, employment, relevant experience and two references. You should also send a statement outlining why you consider yourself suitable for the post and what particular skills and attributes you have which will enable you to fulfil the requirements of the job. A job description is enclosed to assist you with this. Please state where you first saw the post advertised.

Completed applications should be marked Private and Confidential and e-mailed to recruitment@norfolkwildlifetrust.org.uk.

The closing date for receipt of applications is midday on Monday 20th January 2025

Interviews are likely to take place online Wednesday 29th January 2025.

The successful candidate will be expected to provide proof of eligibility to work in the UK at the time of accepting the offer of employment.

We regret that we are unable to provide feedback from the application stage and if you have not heard from us by the end of January 2025 you should assume your application has not been successful on this occasion.

Thank you for your interest in this post and the work of the Trust. We wish you every success with your application.

Norfolk Wildlife Trust
December 2024